

**MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING  
MONDAY 11 NOVEMBER 2024 at 7.00pm  
held at Rowton Methodist Church, Moor Lane, Rowton**

Present: Councillors

Paul Shannon  
Glenys Harrison  
Howard Hopwood  
Melanie Fildes  
Peter Scullion

In attendance Clerk

Christine Davies  
Steve Davies  
PCSO James Hannath (left at 7.20pm)

**1 Apologies**

Cllr Michael Smythe (away on business), CWaC Cllr Stuart Parker (family commitment)

**2 Declaration of Interest**

None

**3 To approve Minutes of the Ordinary Parish Council Meeting held on 15 July 2024.**

**26/2024 Resolved:** The minutes were signed as a true and correct record by the Chair, Cllr Howard Hopwood

**4 Public Participation**

PCSO James Hannath introduced himself as the local interim PCSO and said that he covers a much wider area now due to there currently being fewer PCSO's. As there have been some burglaries in the area, James explained about SelectaDNA being used by the Police as a crime prevention strategy. SelectaDNA is a forensic property marking system and he currently has 20 kits to give away. It was suggested that in order for the kits to be distributed to interested members of the community, a session be booked either at the Methodist Church or Dragon Hall Police Station. The Parish Council will arrange this and notify residents accordingly.

**5 Highways**

Japanese Knotweed – Cllr Shannon reported that this has appeared again in Greenfields Lane. Clerk to notify property owner.

Horse & Rider sign, Moor Lane: Obstructed by overgrown hedge. Clerk to contact owner of hedge.

30mph sign – Rowton Lane. Cllr Hopwood has reported the insecure sign to Highways and as yet there has been no action.

## 6 Planning

To receive Planning Application 24/03103/FUL: Daneswood, Rowton Lane CH3 6AT – Addition of external sill detail to windows, alterations to rear door, front porch extension. No Comment to be submitted.

Planning Application 24/03109/FUL: Rowton Hall Hotel, Rowton Lane CH3 6AD: Installation of ground mounted solar panels to disused Tennis Courts to rear of site. No Comment to be submitted.

To receive Planning Decisions: 24/01725/FUL Daneswood, Rowton Lane CH3 6AT – Proposed two storey side and rear extensions, widening of existing vehicular access. Approved.

24/01943/FUL: Westwards, Rowton Lane CH3 6AT: Two storey front extension. Approved.

24/01972/S73: Rowton Service Station, Whitchurch Road: Variation to approved plans 23/01296/FUL (Demolition of car wash and the creation of charging zone, erection of EV chargers, 2 jet wash bays and associated forecourt works). Approved.

## 7 Finance

**27/2024 Resolved:** The Parish Council approved the following payments since last meeting:

Payee	Amount	Statute Power
Cheshire Community Action - Annual Membership	£20.00	LGA 1972 – Sec 112
CM Davies -Honorarium to Fil Prevc re internal Audit	£19.50	LGA 1972 – Sec 112
Penny Lane Accountants - June Payroll	£5.00	LGA 1972 – Sec 112
CM Davies - Clerk - June Expenses	£34.43	LGA 1972 – Sec 112
Antony Cartwright - 6 months webhosting	£84.89	LGA 1972 – Sec 142
CM Davies - Clerk - July Salary	£259.13	LGA 1972 – Sec 111
CM Davies - Clerk July Expenses	£40.69	LGA 1972 – Sec 112
Penny Lane Accountants - July payroll	£5.00	LGA 1972 – Sec 112
MJ Smythe - refreshments - Community Clean Up	£34.81	LGA 1972 – Sec 112
CM Davies - August salary	£259.13	LGA 1972 – Sec 111
CM Davies - August Expenses	£26.18	LGA 1972 – Sec 112
Penny Lane Accountants – August payroll	£5.00	LGA 1972 – Sec 112
Canal & River Trust - Community Bench	£2400.00	Open Spaces Act 1906
CM Davies - September salary	£259.13	LGA 1972 – Sec 111
Penny Lane Accountants - Sept payroll	£5.00	LGA 1972 – Sec 112
CM Davies - Oct Salary + Backpay	£335.57	LGA 1972 – Sec 111
Penny Lane Accountants - Oct payroll	£5.00	LGA 1972 – Sec 112
SLCC – Annual membership	£43.92	LGA 1972 – Sec 112

b) Bank Balance as at 11/11/24 = £7741.46

c) Cllr Peter Scullion signed the bank reconciliation sheet.

d) Business Reserve Account: To be discussed at next meeting.

d) Quarterly Actual/Budget figures circulated and noted.

**8 Community Bench**

Canal and River Trust have confirmed that there have been delays with the construction of the bench. They will be in touch soon regarding the exact location for the laying of the concrete base prior to the installation of the bench.

**9 Carols on the Green**

Tree has been ordered from Walker's Nurseries for anticipated delivery w/c 2/12/24. Richard Fitton has agreed to erect the tree and install the lights. Glühwein already purchased from last year. Clerk to forward revised check list including purchase of refreshments, table, gazebo, music, carol sheets, etc. Cllr Stuart Parker has confirmed that the Parish Council can apply to his Member's Budget for £300 towards the cost of the event. Clerk to forward existing Risk Assessment for possible updating to Cllr Hopwood. Cllr Smythe has requested approval for the purchase of various items necessary for the lighting of the tree at an estimated cost of £160.

**28/2024 Resolved:** That the Parish Council approve expenditure of up to £160.

**10 Items for Discussion/Consideration**

Agenda items for next meeting to include:-

.gov domain

WCAG 2.2AA website compliance

Newsletter

Plant sale on the Village Green - Spring 2025

**11 Correspondence**

Clerks & Council's Direct – Nov 24

**12 Date of Next Meeting – 7.00pm Monday 13 January 2025**

Meeting finished at 7.55pm.